

*How to create a SOAR community*

SOAR form 5:

**Work Flow and Assigned E-group Form**

For collection: \_\_\_\_\_

<b>Workflow Steps</b>	<b>Selected</b>	<b>Not applicable</b>	<b>Roles</b>	<b>Assigned e-person</b>
<b>Submitter's "My SOAR"</b>			Submitters	
<b>Step 1: Accept/Reject</b>			Reviewer	
<b>Step 2: Accept/Reject/ Edit Metadata</b>			Reviewer, Metadata editor	
<b>Step 3: Edit Metadata</b>			Metadata editor, Coordinator	