



Wichita State University Libraries

Web of Science Cited Reference Searching

Web of Science offers the capability to search for information about citations to particular works. It contains three different indexes – the **Science Citation Index**, the **Social Sciences Citation Index**, and the **Arts & Humanities Citation Index**, which can be searched separately, or in tandem. To access *Web of Science*, go to <http://proxy.wichita.edu/login?url=http://isiknowledge.com/WOS>, or to the list of library databases at <http://library.wichita.edu/colldev/databases/alphadatabase.htm>

Our subscription includes citations coming from journal articles published from **1988 to the present only**

The Cited Reference Search Screen

Click on the **Cited Reference Search** link to access the cited reference search feature:

The screenshot shows the Web of Science Cited Reference Search interface. The navigation bar includes 'All Databases', 'Select a Database', 'Web of Science', and 'Additional Resources'. The 'Cited Reference Search' link is highlighted. The main content area is titled 'Web of Science®' and 'Cited Reference Search. Find the articles that cite a person's work'. Below this, it says 'Step 1: Enter the author's name, the work's source, and/or publication year.' There are three input fields: 'Cited Author:' with the example 'O'aganais j*' and 'Example: O'Brian C* OR OBrian C*'; 'Cited Work:' with the example 'J Comput Appl Math*' and a link to 'journal abbreviation list'; and 'Cited Year(s):' with the example '1943 or 1943-1945'. There are 'Search' and 'Clear' buttons. Below the search area, it says 'Current Limits: [Hide Limits and Settings] (To save these permanently, sign in or register.)'. The 'Timespan:' section has a radio button for 'All Years' (updated July 13, 2008) and a radio button for 'From 1988 to 2008 (default is all years)'. The 'Citation Databases:' section has three checked boxes: 'Science Citation Index Expanded (SCI-EXPANDED)--1988-present', 'Social Sciences Citation Index (SSCI)--1988-present', and 'Arts & Humanities Citation Index (A&HCI)--1988-present'. A callout box on the right indicates 'Years available in our subscription'.

Enter author's last name & first initial followed by an asterisk (*)

Enter title of work (optional)
For journals, use the appropriate abbreviation (to find, click on journal abbreviation list)

Enter date of publication (optional)

Click here to run search

Select databases to search (one or more)- defaults to searching all three databases

Years available in our subscription

Additional Intermediary Results Screen Features

Identify authors who are not listed as the first author in the citation:

Ellipses indicate that this author was not the first listed author of this article. All variants in the way this article has been cited will only be found under the author who was listed as the first author of this article

<input type="checkbox"/>	DAGENAIS J	VOX INTEXTA ORALITY	1991				1	
<input type="checkbox"/>	...Dagenais JF	FUSION ENG DES	2001	55	397		3	View Record
<input type="checkbox"/>	DAGENAIS JG	DUGUAY JOURNAL 1907					1	
<input type="checkbox"/>	DAGENAIS JP	IRONIE CHAR ESSALAU					2	

Because we used the asterisk after the author's first initial (dagenais j*), we also get results for citations where both of the author's initials were used.

NOTE: The number of citations listed for each article is compiled from all the years covered by the citation indexes, and is not limited to just the years covered by our subscription (1988 to the present)

* "Select All" adds the first 500 matches to your cited reference search, not all matches.
 ** Citing Article counts are for all databases and all years, not just for your current database and year limits.

Display the title or full citation of an article, when available. Article titles and full citations will be displayed for journals that are indexed in *Web of Science*:

CITED REFERENCE INDEX
References: 1 - 42 of 42

Page 1 of 1 Go

Select	Cited Author	Cited Work [SHOW EXPANDED TITLES]	Year	Volume	Page	Article ID	Citing Articles **	View Record
<input type="checkbox"/>	DAGENAIS J	ANUARIO LETRAS	1983	21	223		1	
<input type="checkbox"/>	DAGENAIS J	ASS BIOL QUEBEC PUBL	1985	8			1	
<input type="checkbox"/>	DAGENAIS J	B HISPANIC STUD	1991	68	247		2	View Record

When a citation has a [View Record](#) note in the last column, you can click on it to view the complete citation for the article.

Clicking here will add the title of the work to the view. Expanded titles are only available for items that have a [View Record](#) link.

Select	Cited Author	Cited Work [SHOW ABBREVIATED TITLES]	Year	Volume	Page	Article ID	Citing Articles **
<input type="checkbox"/>	DAGENAIS J	ANUARIO LETRAS	1983	21	223		1
<input type="checkbox"/>	DAGENAIS J	ASS BIOL QUEBEC PUBL	1985	8			1
<input type="checkbox"/>	DAGENAIS J	BULLETIN OF HISPANIC STUDIES THE CANTIGAS-DESCARNHO AND SERRANILLAS - THE ALLEGORY OF CARELESS LOVE	1991	68	247		2

Remove Author Self-Citations

At the search results screen, it is possible to remove author “self-citations” from the search, or choose other limitations, if desired:

The screenshot shows a search results page for the query "Cited Author=(dagenais j*)". The page displays three results. Annotations include:

- Total number of citations to the selected article:** Points to the number "3" next to the search results.
- Options for further limiting your results:** Points to the "Refine Results" sidebar on the left.
- To remove self-citations, click on this triangle:** Points to the right-pointing triangle next to the "Authors" section in the "Refine Results" sidebar.
- These are the three articles that cite our selected article:** Points to the three search results listed on the right.

The search results are:

- Title: Properties of money and wine in El Libro de buen amor in the light of elegiac comedies
Author(s): Morros B
Source: BULLETIN HISPANIQUE Issue: 1 Pages: 19-50 Published: JUN 2003
Times Cited: 0
- Title: New sources for the 'Libro de buen amor'
Author(s): Morros B
Source: ROMANCE PHILOLOGY Volume: 55 Pages: 231-260 Published: SPR 2002
Times Cited: 0
- Title: SE-USA-E-SE-FAZ + PSEUDOVID AND RUIZ, JUAN - NATURALIST TRUTH IN A 'PAMPHILUS' EXPLICIT AND THE 'LIBRO DE BUEN AMOR'
Author(s): DAGENAIS J
Source: HISPANIC REVIEW Volume: 57 Issue: 4 Pages: 417-436 Published: FAL 1989
Times Cited: 0

To remove self-citations, click on the triangle next to “Authors,” and then check to see if there are any self-citations. If so, click on “more options/values” to proceed:

The close-up shows the "Refine Results" sidebar with the following sections:

- Search within results for: [input field] Search
- Subject Areas: LITERATURE, ROMANCE (3); LANGUAGE & LINGUISTICS (1); more options / values...
- Document Types: ARTICLE (3)
- Authors: MORROS, B (2); DAGENAIS, J (1); more options / values...
- Source Titles

Annotations include:

- Notice that the author has one self-citation:** Points to the "DAGENAIS, J (1)" entry.
- Click here to proceed:** Points to the "more options / values..." link.

On the resulting screen, click in the box next to the author you want to remove, and then click on the "Exclude" button:

The screenshot shows a search results page with the following elements:

- Results:** 3
- Refine Results:** Search within results for [input] Search
- Authors:** Refine Exclude Cancel Sort these by: Record Count
- Author list:** MORROS, B (2) DAGENAIS, J (1)
- Buttons:** Exclude Cancel Sort these by: Record Count

Annotations:

- A box labeled "Click on the author you wish to remove" points to the checkbox next to "DAGENAIS, J (1)".
- A box labeled "Then, click here to proceed" points to the "Exclude" button.

The search will be run again, and the author's self-citations will be removed from the search results:

The screenshot shows a search results page with the following elements:

- Results:** 2
- Page:** 1 of 1 Go
- Sort by:** Latest Date
- Buttons:** Print E-mail Add to Marked List Save to EndNote Web Analyze Results Create Citation Report
- Refine Results:** Search within results for [input] Search
- Authors:** 1. Title: Properties of money and wine in El Libro de buen amor in the light of elegiac comedies Author(s): Morros B Source: BULLETIN HISPANIQUE Issue: 1 Pages: 19-50 Published: JUN 2003 Times Cited: 0 2. Title: New sources for the 'Libro de buen amor' Author(s): Morros B Source: ROMANCE PHILOLOGY Volume: 55 Pages: 231-260 Published: SPR 2002 Times Cited: 0

Annotations:

- A box labeled "Notice only two citations now remain" points to the two citation entries.

Managing Your Search Results

There are a number of ways to output your results—printing, e-mailing, saving to EndNote, etc.

Basic Procedure

Select the citations, choose a format, and decide on the output option you prefer:

Here are some of the options for printing or outputting your results

The screenshot shows a search results interface. At the top, it says 'Results: 2' and 'Page 1 of 1'. There are navigation buttons for 'Print', 'E-mail', 'Add to Marked List', and 'Save to EndNote@Web'. A 'more options' link is also present. The results list two items, each with a checkbox and a 'Link' icon. The first item is 'Properties of money and wine in El Libro de buen amor...' and the second is 'New sources for the 'Libro de buen amor''. Below the results, there are 'Output Records' options for Step 1 (Selected records, All records, or a range), Step 2 (Authors, Title, Source; plus Abstract; Full Record; plus Cited Reference), and Step 3 (Print, E-mail, Add to Marked List, Save to EndNote@Web, Save to EndNote, RefMan, ProCite, Save to other Reference Software, Save). Annotations with arrows point from text boxes to these various elements.

Click on *more options* to drop to the bottom of the screen for additional output choices

Step 1: Select the records
Select specific records by clicking in the check boxes next to them
or
Select all of the displayed records
or
Select a range of record numbers

Step 2: Choose the output format
Selecting *Authors, Title, Source* will display the full bibliographic citation
Selecting *Full Record plus Cited Reference* will display the citation plus the complete bibliography (all of the works cited) of each article

Step 3: Choose an output option

Formatting Results for Inclusion in T & P Files

Here are a couple of options for running a search and formatting the results that might be useful to faculty preparing Tenure and/or Promotion dossiers:

Option 1: Insert the citing references from your search into your current list of publications

1. Begin with your list of publications open in your word processing program
2. Run the **Cited Reference Search** in *Web of Science*
Check each of your individual publications against the search results
3. Select all of the results that refer to a single publication
4. Click on the **Finish Search** button
5. Remove author self-citations, if desired
6. Output the records
Select:
 - a. All records on page
 - b. Authors, Title, Source
7. Print, e-mail, save to EndNote, create marked list, etc.
8. Copy and paste the citing publications underneath the appropriate article in your publication list
9. Return to the **Cited Reference** search results, and repeat steps 3-8 for your remaining publications

Option 2: Create a new document that lists your publications that have been cited, with citing references displayed below

1. Run the **Cited Reference Search**
2. Copy and paste the **result line** for each of your publications for which citations were available into a new Word document:

DAGENAIS J	J HISPAN PHILOLOGY	1986	10	117	3
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3. **Select** the results for this citation
4. Click on the **Finish Search** button
5. Remove author self-citations, if desired
6. Output the records
Select:
 - a. All records on page
 - b. Authors, Title, Source
7. Print, e-mail, save to EndNote, create marked list, etc.
8. Copy the results and paste into your Word document under the results line
9. Return to the **Cited Reference** search results, and repeat steps 2-8 for your remaining publications